

Closure Statement – Water Recreation Facility



Complete this form to close a Water Recreation Facility (WRF). Submit this form to communitysafety@tpchd.org or 3629 S. D St. MS 1060, Tacoma, WA 98418.

Questions? Contact us at communitysafety@tpchd.org or (253) 649-1713.

Facility Name _____

Address _____

City _____ State _____ Zip _____

☐ **My WRF has been completely removed.**

You must have your WRF removed and filled before we can close a permit. You must provide:

- ☐ Photos showing the complete removal of the pool or spa.
- ☐ A demolition permit from your local building department – or –
- ☐ A letter from your local building department stating a demolition permit is not required.

If your documentation is not adequate, we require a site visit before we can close your permit.

We require plan review before you build or replace a WRF.

You must pay all outstanding balances before we can close your permit. You can:

- Visit tpchd.org/payonline and pay with Visa, MasterCard, or Discover.
- Mail a business check or money order to Tacoma-Pierce County Health Department, 3629 S. D St., Tacoma, WA 98418.
- Bring cash, business check, money order, Visa, or MasterCard to 3629 S. D St. in Tacoma, Monday through Friday (excluding holidays).

☐ **My WRF has not been removed but will not operate.**

We require an inactive facility permit when a WRF is still present. You must:

- ☐ Keep the WRF secure and inaccessible with locked barriers.
- ☐ Post a sign stating the WRF is closed.
- ☐ Maintain the water clarity or cover the WRF with a safety cover that meets ASTM F1346-91 requirements.
- ☐ Ensure the WRF does not create a nuisance or disease hazard.
- ☐ Purchase an inactive facility permit every year.

We may require plan review before you reopen your WRF. Contact us before you reopen your WRF.

Applicant info

Name _____ Signature _____ Date _____

Phone _____ Email _____