

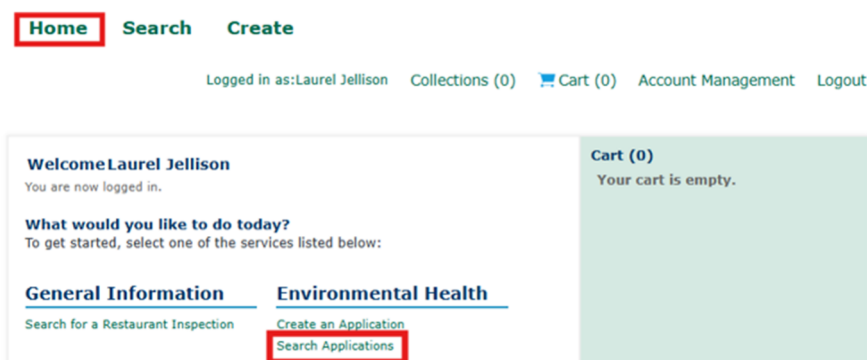
Find Reports/Documents Online

How to Guidance

How do find issued reports or documents online?

For best results use Chrome for your browser.

1. Go to: <https://aca-prod.accela.com/TPCHD/Default.aspx>
2. Log into your [Accela account](#).
3. If logged in, click on **Home** and choose **My Records**.
If not logged in, Click on Search Applications



4. Click on the **blue Record Number** of the application you want view.



5. Click on **Record Info** and choose **Attachments**.



Find Reports/Documents Online

How to Guidance



- Click on the file name link to download the attachment. Open from your download folder.

Record OSS2025-00007:
OnSite Sewage Application
Record Status: Payment Pending

Record Info ▾

Payments ▾

Custom Component

Attachments

The maximum file size allowed is **100 MB**.

Name	Type	Action
2025-07-23---RECORDED RESTRICTIVE COVENANT.pdf	Other Documents	Actions ▾
2025-07-07---SUBMITTED DESIGN.pdf	Design or Basic Site Plan	Actions ▾
2025-02-27---APPLICATION STATUS - SEPTIC ON HOLD.pdf	Other Documents	Actions ▾
2025-05-29---UPDATED SURVEY.pdf	Record Plat	Actions ▾
2023-04-04---DESIGN APPLICATION.pdf	Other Documents	Actions ▾
2025-07-03---APPROVED CRITICAL.pdf	Critical Area Checklist	Actions ▾
ZAPP_AA_20250728_152131.pdf	Application Status	Actions ▾