On-Site Sewage System
Report of System Status

Tacoma-Pierce County Health Department
Healthy People in Healthy Communities

We require a Report of System Status (RSS) for property sales in Pierce County with a septic system. We prepare a brief report called an RSS. The report explains the current condition of your septic system. We may also provide comments, conditions and future maintenance requirements for the septic system.

Report of System Status Process

Order your septic system inspection

Contact a certified septic service company and request a Property Sale inspection. We require all tank(s) get pumped at the time of inspection. For a list of certified septic service companies visit tpchd.org/septic.

The inspector will check your septic system and enter the information into an electronic database called OnlineRME. We accept inspections performed up to 6 months before the RSS application gets submitted. To get a copy of your inspection report visit onlineRME.com. You can search by address or parcel.

The septic service company that inspects and pumps your septic system will collect the current Health Department report fee as part of their bill.

Submit a Report of System Status application

Complete an RSS application online at https://aca-prod.accela.com/TPCHD. Create an account and pay by credit card. Or submit a paper copy to us with current fee.

Submit your application as soon as possible prior to your closing date. You can submit applications online at any time. We are open Monday through Friday, 8 a.m. to 4:30 p.m.

We process applications in the order we receive them. Our goal is to review the RSS application within 10 business days. This cannot be rushed or guaranteed. You can view your RSS application status online at https://aca-prod.accela.com/TPCHD. Click on the green HELP button for assistance or instructions.

If you submit your application online, we will email you the report.

The RSS is valid for 12 months from date issued. So, you don't need to wait until you have a prospective buyer before you apply. Applying early is the best way to assure you have an issued RSS so your property sale can close without delay.

Questions? Contact us:

- Check your status online at https://aca-prod.accela.com/TPCHD
- Report of System Status (253) 649-1423.
- Email us at RSS@tpchd.org.