Tacoma-Pierce County
Board of Health

Study Session Agenda
April 16, 2025
3-5 p.m.

Tacoma-Pierce County Health Department - Auditorium

Hybrid Format with in-person and remote attendance
Dial in: 253 205 0468 Webinar ID: 879 2956 5840
Passcode: 593189

3629 South D Street, Tacoma, WA 98418
Board of Health Clerk, (253) 649-1502

Board Members
Joe Bushnell
Paul Herrera
Jani Hitchen
Ryan Mello
Dave Olson
Nicholas Rajacich, MD
Sandesh Sadalge
Bryan Yambe

I. CALL TO ORDER

II. ROLL CALL

III. 2025 Spring Budget Amendment
[Jaime Paulson, Fiscal and Budget Manager]

IV. Executive Session

V. Adjournment

Tacoma-Pierce County
Board of Health

Tacoma-Pierce County Health Department
Healthy People in Healthy Communities

Study Session
April 16, 2025
3-5 p.m.

Tacoma-Pierce County Health Department - Auditorium
Hybrid Format with in-person and remote attendance

Hybrid Format with in-person and remote attendance
Dial in: 253 205 0468 Webinar ID: 879 2956 5840
Passcode: 593189

Call to Order
Board Chair Bushnell called the April 16, 2025 Tacoma-Pierce County Board of Health Study Session to order at 3:01 p.m.

Members Present:	Joe Bushnell, Paul Herrera arrived at 3:05, Jani Hitchen, Dave Olson, Nicholas Rajacich, Sandesh Sadalge, Bryan Yambe arrived at 3:13. **Alternate Board Members:** LeighBeth Merrick arrived at 3:34 p.m.
Members Excused:	Ryan Mello.
Also, present:	Chantell Harmon Reed, Director of Public Health; Cindan Gizzi, Deputy Director; Ingrid Payne, Finance Director; Jessica Gehle, Environmental Health Division Director; Kenny Via, Communications & Community Relations Director; Jaime Paulson Fiscal and Budget Manager; Jodi Dyer, Chief of Staff; Charles Parker, Director of Organizational Learning and Change; Andy Rohr, Strengthening Families Assistant Division Director; Gregory Jacoby, General Counsel.

2025 Spring Budget Amendment

Jaime Paulson, Fiscal and Budget Manager provided board members with an overview of the Health Department's 2025 Spring Amendments. She advised on organizational changes captured in the amendment sharing a depiction of before and after reorganizational changes.

Ms. Paulson walked board members through the 2025 summary of changes. She advised board members it captures changes that have already occurred, and that the Department is truing-up revenue and expenses.

- $56,364,940 – Beginning budget.
    - BOH approved FTE 348.85.
- $3,213,280 – Spring amendment.
- $59,578,220 – Proposed 2025 amended budget.
    - BOH approved FTE 348.85

Ms. Paulson provided board members with an overview of the Department's revenue and expenditure categories. She shared highlights of changes for the following: Environmental Health, Disease Prevention & Management, Strengthening Families, Administrative Services, COVID-19.

Ms. Paulson advised board members on budget changes from the reorganization. Clarifying discussion followed on the "From" "To" columns of the reorganization table depicting effected programs. Ms. Paulson provided board members with a list of federal grants and potential impact of losing those dollars. Discussion followed on the potential impacts.

Ms. Paulson advised board members on fund balance changes. She shared fund balance changes means decreasing the amount of savings or reserves that is needed to cover expenses. She shared a list of programs that reduced their fund balance.

Division directors provided board members with specifics of upcoming changes for their respective division. Jessica Gehle reported out for Environmental Health, Nigel Turner reported out for Disease Prevention & Management, Cindan Gizzi reported out for Strengthening Families as their interim director, Ms. Paulson reported on Administrative Services.

Board members shared feedback and posed questions to gain a better understanding of the changes in the budget.

Executive Session

There was no Executive Session.

Adjournment

The meeting adjourned at 3:47 p.m.

ATTEST:

Joe Bushnell
Chair, Board of Health

May 7, 2025
Date of Adoption

ATTEST:

Patricia Darden

Patricia Darden
Clerk, Board of Health