



Document for Execution

BUSINESS ADMINISTRATION AND PLANNING DEPARTMENT

BEGINNING ROUTE DATE: October 17, 2024

PROJECT NAME/SUBJECT: Tacoma-Pierce County Health Department ILA No. 202206A – Amendment No. 2

DOCUMENTS FOR EXECUTION:

- ☐ Contract/ Agreement
☒ Change Order/Amendment
☒ Purchase Order & Quote
☐ Other:

DOCUMENT REQUESTED BY:

Requestor's Name: Silvara Aravlis

Email Address: Silvara.aravlis@tacomaparks.com

☐ Resolution No.: _____

SIGNATURES REQUIRED BY:

	Name & Title	Date Signed
☒	Cindan Gizzi, TPCHD Deputy Director	10/22/2024 8:36 AM
☒	Chantell Harmon Reed, TPCHD Direct of Health	
☒	Sandra Eliason, Chief Marketing & Development Officer	11/12/2024 1:26 PM
☒	Debbie Russell, Department Director	11/12/2024 2:26 PM
☒	Tania Wink, CFAO	11/12/2024 2:42 PM
☒	Shon Sylvia, Executive Director	11/22/2024 9:11 AM

REVIEW REQUIRED BY:

	Name	Initials & Date Reviewed
☒	Jennifer Bowman	JB 11/15/2024 7:55 AM
☒	Sheryl Russell	SR 11/22/2024 9:35 AM
☐		
☐	PST	

RECEIVED COPY:

☒	Renée Meschi, TPCHD Project Manager
☐	PST
☐	PST

BACKGROUND

Purchasing Resolution No. R8-22 was signed by the Board of Park Commissioners on February 14, 2022, which allowed the District to enter into an agreement with the Tacoma-Pierce County Health Department for the shared C4E Project Manager position. The original agreement, which expired on December 31, 2022, stated that the agreement could be extended for two additional one-year periods.

Amendment No. 1 extended the agreement through December 31, 2023, and increased it by \$50,000.

This Amendment No. 2 will be the final extension to bring the expiration date of the agreement to December 31, 2024, and increase it by an additional \$50,000 for a total contract amount of \$150,000. PO No. 2400054 has been included as well for internal approvals.

ACTION

Review and sign the attached Amendment No. 2 to ILA No. 202206A.

DESCRIPTION OF DOCUMENTS

Attached for your review and signature are the following documents: Amendment No. 2, PO No. 2400054 (*for internal approvals only*)

Attached for your reference are the following supporting documents: ILA No. 202206A, Amendment No. 1

IMPORTANT
Documents routed by:
Silvara Aravlis